



### REGISTRATION FORM\*\*

EVENT	TCS NEW YORK CITY MARATHON 2023
DATE	SUNDAY 05 NOVEMBER 2023

\*\*Please be advised that this registration form is the initial application to join our tour for the TCS New York City Marathon 2023, and does not indicate you have been offered the tour package with the guaranteed race entry.

Please read the terms and conditions carefully, and complete the registration form with your choice of tour package (\*), and sign the agreement.

*(\*) The tour packages in this registration form are meant for twin share only (2x Double Beds). Please write to us directly for the quotation for triple share (at the Courtyard Central Park only). Be advised that the rooms at the Courtyard Central Park are equipped with 2x Double Beds only and there is no provision for 3 single beds for the triple share. If you intend to bring your family, any child above 6 years old is considered an adult fare.*

As we have very limited race entries allocated to us, we will review all applications and will send the official invoice & booking offer to the successful applicants (#).

***(\*) For runners living in the USA, we regret that we will not be able to accept your application.***

*(#) Successful applicants must make the deposit of Sin\$900 (per runner) to have the race entry reserved exclusively for them. If the deposit is not paid within the timeline stated in the invoice, the booking will be cancelled. However, the race entry will be confirmed only with the full payment of the tour package.*

*We will inform all applicants of the outcome regardless whether you have been offered the tour packages or not. Applications that are not successful will be placed on the wait list, and we will inform you if there are any cancellations/withdrawals*

Please return the completed form\* (Pages 4,5 & 6) & choice of package(s) to: [discover@athletesjourney.sg](mailto:discover@athletesjourney.sg) or mail to: 67 Marine Drive #15-216 (s440067)

*\*Send it back in pdf (fillable) – please do not take a photo of it or in jpeg format.*

## **Terms and Conditions – TCS New York City Marathon 2023**

### **1) TOUR PACKAGES**

Athletes' Journey is committed to offer goods & services of outstanding quality and tour descriptions of highest accuracy. Athletes' Journey reserves the right to amend tour packages as may become necessary in situations that are beyond its control, such as third-party amendments, currency fluctuations, increments in taxes and fuel surcharge, or others. In such cases Athletes' Journey will provide its clients with immediate updates on individual package components, itineraries, etc. Published and promotional package prices and verbal quotes are of indicative nature. Definite tour fares, goods and services provided are subject to written confirmation by Athletes' Journey.

### **2) RESERVATION AND BOOKING**

Booking of a tour package is constituted by payment of a deposit of **S\$900** (for each runner) of the quoted total fare. By paying a deposit the client agrees to be bound by the terms and conditions set forth herein. The deposit is non-refundable from 01 Mar 2023 onwards.

### **3) PAYMENT**

Payments may be made by PayPal, bank transfer or cheque. Bank charges are to be paid for by the client. Receipt of full payment is required by the deadline stipulated in the customized quote and invoice. Receipt of a cheque or crediting of a bank transfer determines the date of payment. Late or incomplete payments may incur additional fees or result in the cancellation of booking under the conditions set forth in section 4.

### **4) CANCELLATIONS (#)**

Cancellations of booking must be received and confirmed in writing (email). All payments are refundable, subject to S\$100 admin fee, based on the following timeline:

*(The deposit is non-refundable from 01 Mar 2023)*

Before 01 Mar 2023: 100% refund (All payments including the deposit minus the admin fee)

Between 01 Mar to 30 Jun 2023: 50% refund (All payments minus the deposit & admin fee)

After 30 Jun 2023: No refund

Cancellation policy may vary for customized tour packages that deviate from the standard package, such as personalized flight schedules and others. Exceptions to the cancellation policy are at the sole discretion of Athletes' Journey LLP.

*(#) Cancellation by the organisers*

*If the event has to be cancelled by the organisers, for whatever reason, the deposit is non-refundable, and the race entry is non-transferrable to the following year or to another runner. However, Athletes' Journey will inform you as soon as the official announcement is made, and we will advise you further on the guidelines offered by the organisers with regard to the race entry & the tour package.*

### **5) TRAVEL & MEDICAL INSURANCE**

It is the client's responsibility to arrange an adequate travel insurance coverage for the entire duration of travel. Athletes' Journey reserves the right to request from its clients corresponding insurance documentation at any time. Athletes' Journey recommends travel insurance with cancellation coverage (for example: not able to travel due to medical reasons, and/or other emergency matters).

In addition to the standard coverage, please consider purchasing travel insurance to insure against the insolvency of the travel agency. If you would like to know the list of insurers who are able to provide that aspect of insurance, you can go to the Singapore Tourism Board website:

<https://www.stb.gov.sg/content/dam/stb/documents/industries/travel-agent/TInsurers-2.pdf>

## **6) TRAVEL DOCUMENTS**

It is the client's sole responsibility to provide the necessary personal documents that are required for international travel. This includes an internationally recognized passport (valid for at least another six months after conclusion of the tour), as well as the necessary visas and/or re-entry permits where applicable. Athletes' Journey will be happy to assist with visa applications. However, Athletes' Journey is not responsible for the success of visa applications. Failure to produce valid personal travel documents may result in cancellation of the tour under the conditions set forth in section 4.

## **7) LIABILITY**

a) Athletes' Journey acts as agent for the airlines, transport companies, hotels, race organizers and other principals of the tour packages and is not liable for changes made by suppliers but will render assistance where possible.

b) Athletes' Journey accepts no responsibility for any injury, damage, accident, loss, delay or irregularities that may be caused to the person or property where such occur as a result of circumstances beyond its control, including but not limited to mechanical breakdowns, strikes, action of third parties or foreign authorities, acts of God and natural disasters.

c) Athletes' Journey accepts no responsibility for situations or expenses where a client is deported or refused entry by immigration authorities on the tour for whatever reasons, including improper travel documents, quarantine, custom regulations, improper behaviour and possession of unlawful items or irregularities that may cause harm/damage to person or property.

d) Athletes' Journey accepts no responsibility for irregularities or delays that result out of a client's failure to follow reasonable instructions by hosts and tour guides, including but not limited to compliance with proposed meeting times and venues. Furthermore, Athletes' Journey accepts no responsibility for irregularities or delays that result out of wrong, erratic, or dishonest information provided by a client about him or herself or a particular situation.

## **8) DATA PRIVACY**

Athletes' Journey will at no point disclose or share client information to third party other than those required for providing the goods and services of a specific tour package, such as the airline, the hotel, and the race organizer.

Name of Client: \_\_\_\_\_

Athletes' Journey TCS New York City Marathon 2023 Tour Packages* (Please choose & tick)/Prices in Sin\$			
The Courtyard Central Park (without breakfast**)			
Type of Room: <b>2x Double Beds (Twin/2 pax)</b>	7D6N	6D5N	5D4N*
<b>Runner &amp; Runner (Twin)</b>	<b>S\$8,300</b>	<b>S\$7,540</b>	<b>S\$6,780</b>
<i>Choice of tour package (Please tick)</i>			
<b>Runner &amp; Companion/Non-Runner (Twin)</b>	<b>S\$6,640</b>	<b>S\$5,880</b>	<b>S\$5,120</b>
<i>Choice of tour package (Please tick)</i>			
Check-in Date (No later than Thursday 02 Nov 2023)			*Default Thu 02 Nov 2023

Footnote: Any child above 6 years old is considered an adult fare. Please write to us for a customized package for triple share at the Courtyard Central Park (2x Double Beds only – there is no provision for 3 single beds).

\*\*Breakfast can be purchased at the dining room.

# If you would like a twin share package with 2x double beds at the Residence Inn (with breakfast), please write to us for the price of this tour package (we have limited rooms for this tour package)

**\*Marathon packages include:**

Guaranteed race entry & event tee (runner only), accommodation at the Courtyard (without breakfast), hotel and city taxes, transport to the start village on Staten Island (runners only), AJ marathon eve carbo-loading dinner, activities organized by Athletes' Journey, on site hosts to guide you during the marathon weekend, training & racing tips.

**Not included in the packages:**

Airfares, airport transfer, travel insurance, meals not stated in the package, personal expenses at the hotel, optional tours, Carbon Compensation Fee, Dash to the Finish 5km, medal engraving, finisher tee, customized/personalized training program/advice.

**General Information**

- Booking of a tour package is constituted by payment of a deposit of Sin\$900 (for each runner) of the quoted total fare. By paying a deposit the client agrees to be bound by the terms and conditions (will be attached to the invoice/quotation).
- **Full/balance** payment to be made by **30 Jun 2023**.
- Payments may be made by PayPal, bank transfer or cheque (Details will be given in the invoice/quotation)
- **Cancellations** of booking must be received and confirmed in writing (email). All payments are refundable, subject to **S\$100 admin fee**, based on the following timeline & conditions:  
*Before 01 Mar 2023: 100% refund (minus admin fee)*  
*Between 01 Mar to 30 Jun 2023: 50% refund (minus deposit & admin fee)*  
*After 30 Jun 2023: No refund*

**PERSONAL INFORMATION @AJ Tour to TCS New York City Marathon 2023**

***Print or fill up in block letters (This is a fillable pdf form)***

***\*Important: If you have registered with NYRR (have an account with them) via the ballot or previous marathons, please use the same information (Name, Email, DOB).***

Status	RUNNER* [    ] / COMPANION** [    ]		
Family Name		Gender	
Given Name		Date of Birth	
Citizenship		Passport Number	
Mobile (+Country Code)		*Tee Shirt Size (USA)	
Mailing Address & Postal Code			
Email Address (Registered with NYRR)			
*Emergency Contact Person/Relationship		*Contact Number	
*Best Marathon Time (if any)		*Event & Date	
*Expected Finish Time (NYC2023)		#Baggage Check	Yes
			No
<b>Optional: Dash 5k (*) @S\$55/pax</b>		<b>Quantity</b>	
<i>(*) This special rate is only available if booked through us (Open to everyone)</i>			
<b>Optional: Carbon Fee (#) @S\$230/pax</b>		<b>Quantity</b>	
<i>(#) Carbon compensation fee to offset carbon footprint</i>			

*\*For Runners only*

*\*\*For Companions - Please fill up all the information (except for those needed for the runners)*

**#Baggage Check** (Information will be given to all runners during the online registration)

**Yes** - means you will be given **a clear plastic bag to deposit** your personal items at the collection area at the finish line (Central Park) prior to Race Day. You will also be **given a poncho after you exit Central Park.**

**No** – means you will **not** have the provisions to check in your personal items at the collection point at the finish line (Central Park) but you will be given **a poncho after you exit Central Park.**

**Agreement with Athletes' Journey LLP @ TCS New York City Marathon 2023**

The purchase of the tour packages is an agreement with Athletes' Journey to be actively involved in the tour program, and be in communication with the leaders/hosts regularly on all important matters. As we are responsible for your attendance & well-being during the tour, any deviation from the tour (e.g. choosing to stay at another location besides the designated hotel, even if you have paid the tour package in full), is a breach of this agreement, and trust. The tour itinerary is designed to cater to both the needs of the group as well as for the individual, and there are ample opportunities for you to have your own time and space. We encourage you to interact and connect with the people in the group as we feel that the group dynamics will enrich your experience during this tour. We are committed to providing you with the best on-site service to ensure you have a wonderful and memorable time during the marathon week, and to enjoy this awesome race in New York City. And we ask that you do your part to contribute to the positive energy in the group as well, and that means being wholly immersed in the tour program.

**In addition, please be advised that the official logo and the photos of the TCS New York City Marathon 2023 are strictly for use, for the promotion of the tour, with permission by the organizers of the TCS New York City Marathon 2023, and you are not allowed to use or reprint them in any capacity or platform (be it personal or social).**

**If there is a breach of the agreement and/or trust, Athletes' Journey LLP reserves the right to cancel the tour packages & the race entries, without refund, and the client will bear the full cost of all additional expenses incurred in the booking of the tour packages.**

**Declaration\* of Travel Insurance**

*(\*Please tick the relevant box and sign)*

Yes, I would like to purchase travel insurance that includes coverage for the insolvency of travel agencies. Please advise.

No, I do not intend to purchase travel insurance that includes coverage for the insolvency of travel agencies. I have my own travel insurance and will produce the documentation, if required

**Please acknowledge below if you are agreeable to the terms and conditions, be actively involved with the tour program, and make the necessary arrangements for your travel insurance:**

Full name of client	
Signature	
Date	

Thank you very much for filling up the application form/choice of package(s). We will send you the invoice/booking offer with the payment advice and terms and conditions.

@Athletes' Journey LLP