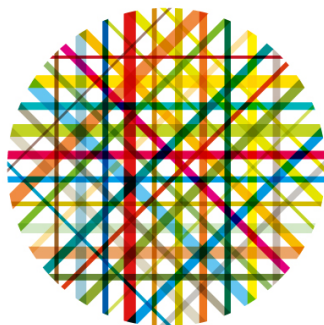


# ATHLETES' JOURNEY



## TOKYO MARATHON 2020

### APPLICATION FORM\*\*

EVENT	TOKYO MARATHON 2020
DATE	SUNDAY 01 MARCH 2020

\*\*Please be advised that this application form is the initial registration with Athletes' Journey for the Tokyo Marathon 2020, and does not indicate you have been offered the tour package with the guaranteed race entry. Please read the terms and conditions carefully, and complete the registration form with your choice of tour package, and sign the agreement.

As we have very limited race entries allocated to us, we will review all applications and will send the official invoice & booking offer to the successful applicants (#).

*(\*) Runners who are living in the neighboring countries or elsewhere, please check with the official International Tour Operators serving your country for the tour packages.*

*(#) Successful applicants must make the deposit of Sin\$1,000 to have the race entry reserved exclusively for them. If the deposit is not paid within the timeline stated in the invoice, the booking will be cancelled. However, the race entry will be confirmed only with the full payment of the tour package.*

*We will inform all applicants of the outcome regardless whether you have been offered the tour packages or not. Applications that are not successful will be placed on the wait list, and we will inform you if there are any cancellations/withdrawals.*

# Terms and Conditions – Tokyo Marathon 2020

## 1) TOUR PACKAGES

Athletes' Journey is committed to offer goods & services of outstanding quality and tour descriptions of highest accuracy. Athletes' Journey reserves the right to amend tour packages as may become necessary in situations that are beyond its control, such as third-party amendments, currency fluctuations, increments in taxes and fuel surcharge, or others. In such cases Athletes' Journey will provide its clients with immediate updates on individual package components, itineraries, etc. Published and promotional package prices and verbal quotes are of indicative nature. Definite tour fares, goods and services provided are subject to written confirmation by Athletes' Journey.

## 2) RESERVATION AND BOOKING

Booking of a tour package is constituted by payment of a deposit of **Sin\$1000** of the quoted total fare. By paying a deposit the client agrees to be bound by the terms and conditions set forth herein.

## 3) PAYMENT

Payments may be made by PayPal, credit card, bank transfer or cheque. Credit card fees and bank charges are to be paid for by the client. Receipt of full payment is required by the deadline stipulated in the customized quote and invoice. Receipt of a cheque or crediting of a bank transfer determines the date of payment. Late or incomplete payments may incur additional fees or result in the cancellation of booking under the conditions set forth in section 4.

## 4) CANCELLATIONS

Cancellations of booking must be received and confirmed in writing (email). All payments are refundable, subject to S\$100 admin fee, based on the following timeline:

*(The deposit is non-refundable from 12 Aug 2019)*

Before 12 Aug 2019: 100% refund (All payments including the deposit minus the admin fee)

Between 12 Aug to 30 Sep 2019: 60% refund (All payments minus the deposit & admin fee)

Between 01 Oct to 11 Nov 2019: 30% refund (All payments minus the deposit & admin fee)

After 11 Nov 2019: No refund

Cancellation policy may vary for customized tour packages that deviate from the standard package, such as personalized flight schedules and others. Exceptions to the cancellation policy are at the sole discretion of Athletes' Journey LLP.

## 5) TRAVEL INSURANCE

It is the client's responsibility to arrange an adequate travel insurance coverage for the entire duration of travel. Athletes' Journey reserves the right to request from its clients corresponding insurance documentation at any time. Athletes' Journey recommends travel insurance with cancellation coverage (e.g. not able to travel due to medical reasons, and/or other emergency matters).

In addition to the standard coverage, please consider purchasing travel insurance to insure against the insolvency of the travel agency. If you would like to know the list of insurers who are able to provide that aspect of insurance, you can go to the Singapore Tourism Board website for the information: <https://stb.gov.sg/industries/travel-agents/Documents/TInsurers.pdf>.

## **6) TRAVEL DOCUMENTS**

It is the client's sole responsibility to provide the necessary personal documents that are required for international travel. This includes an internationally recognized passport (valid for at least another six months after conclusion of the tour), as well as the necessary visas and/or re-entry permits where applicable. Athletes' Journey will be happy to assist with visa applications. However, Athletes' Journey is not responsible for the success of visa applications. Failure to produce valid personal travel documents may result in cancelation of the tour under the conditions set forth in section 4.

## **7) LIABILITY**

a) Athletes' Journey acts as agent for the airlines, transport companies, hotels, race organizers and other principals of the tour packages and is not liable for changes made by suppliers but will render assistance where possible.

b) Athletes' Journey accepts no responsibility for any injury, damage, accident, loss, delay or irregularities that may be caused to the person or property where such occur as a result of circumstances beyond its control, including but not limited to mechanical breakdowns, strikes, action of third parties or foreign authorities, acts of God and natural disasters.

c) Athletes' Journey accepts no responsibility for situations or expenses where a client is deported or refused entry by immigration authorities on the tour for whatever reasons, including improper travel documents, quarantine, custom regulations, improper behaviour and possession of unlawful items or irregularities that may cause harm/damage to person or property.

d) Athletes' Journey accepts no responsibility for irregularities or delays that result out of a client's failure to follow reasonable instructions by hosts and tour guides, including but not limited to compliance with proposed meeting times and venues. Furthermore, Athletes' Journey accepts no responsibility for irregularities or delays that result out of wrong, erratic, or dishonest information provided by a client about him or herself or a particular situation.

## **8) DATA PRIVACY**

Athletes' Journey will at no point disclose or share client information to third party other than those required for providing the goods and services of a specific tour package, such as the airline, the hotel, and the race organizer.

Do take note of the tour packages on offer and the cancellation policy for the booking of the tour package. If you would like to apply for the tour package(s), and agreeable to the terms & conditions, please return the completed form\* to: [discover@athletesjourney.sg](mailto:discover@athletesjourney.sg), or 67 Marine Drive #15-216 Singapore 440067

**\*Please print or scan the form (pages 5 to 7) – DO NOT take a photo of it.**

## **TOUR PACKAGES\*\* for the TOKYO MARATHON 2020**

<b>Keio Plaza Hotel (4.5*) Premier Grand</b>	<b>6D5N</b>	<b>5D4N</b>	<b>4D3N</b>
Runner (Single occupancy)	Sin\$6,550	Sin\$5,880	Sin\$5,220
Runner (Twin share) #	Sin\$4,550	Sin\$4,220	Sin\$3,880
Companion/Non-runner (Twin share)	Sin\$3,220	Sin\$2,880	Sin\$2,550
<b>Keio Plaza Hotel (4.5*) Standard</b>	<b>6D5N</b>	<b>5D4N</b>	<b>4D3N</b>
Runner (Single occupancy)	Sin\$5,220	Sin\$4,770	Sin\$4,330
Runner (Twin share) #	Sin\$3,770	Sin\$3,550	Sin\$3,330
Companion/Non-runner (Twin share)	Sin\$2,440	Sin\$2,220	Sin\$1,990
<b>Add-on items (Optional) / Exclusive to clients traveling with the official ITPs</b>			
Friendship Run on Sat 29 Feb 2020	Sin\$45 (special rate)		
Limited-Edition Jacket	Sin\$145 (not sold at the EXPO)		
After Run Party on Sun 01 Mar 2020	Sin\$280 (not offered to other runners)		

**Customized packages are available on request but the minimum number of nights is 4D3N & the default check-in for all runners is no later than Friday 28 Feb 2020.**

*#Please be informed that if you choose this option, we strongly advise you to seek your own roommate (runner or companion) but if you have no one in mind, do let us know in advance and we will do our best to pair you with another runner (of the same gender). However, if there is no one available to share the room, we will change your tour package to a single occupancy room.*

### **\*\*Marathon packages include:**

*[For runner only] Guaranteed race entry, event tee & the After Run Party at Happo-En*

*[For both runner & companion] Accommodation at the Keio Plaza Hotel 4.5\* (breakfast included), hotel and city taxes, transport from the finish area back to the hotel, on-site hosts to guide you during the marathon weekend, training & racing tips.*

### **\*\*Not included in the packages:**

*Airfares, airport transfer, travel insurance, meals not stated in the package, optional items like the Limited-Edition Jacket, Friendship Run, extra ticket to the After Run Party, personal expenses at the hotel, sightseeing tours, customized/personalized training program/advice*

## **General Information**

- Booking of a tour package is constituted by payment of a deposit of **Sin\$1000** of the quoted total fare immediately upon the issue of the invoice/booking offer. By paying a deposit the client agrees to be bound by the terms and conditions (will be attached to the invoice/booking). Full/balance payment to be made by **11 Nov 2019**.
- Payments may be made by PayPal, credit card, bank transfer or cheque (Details will be given in the invoice/quotation)
- **Cancellations** of booking must be received and confirmed in writing (email). All payments are refundable, subject to **S\$100 admin fee**, based on the following timeline:

**[The deposit is non-refundable from 12 Aug 2019]**

***Before 12 Aug 2019 - 100% refund (minus admin fee)***

***Between 12 Aug to 30 Sep 2019 – 60% refund (minus deposit & admin fee)***

***Between 01 Oct to 11 Nov 2019 – 30% refund (minus deposit & admin fee)***

***After 11 Nov 2019 – No refund***

## CHOICE OF TOUR PACKAGE\*\* (Tokyo Marathon 2020)

\*\*Please tick the correct package(s)

Keio Plaza Hotel	Premier Grand	6D5N		5D4N		4D3N*	
Tour Packages**	Runner (Single)	S\$6,550		S\$5,880		S\$5,220	
	Runner (Twin)	S\$4,550		S\$4,220		S\$3,880	
	Companion (Twin)	S\$3,220		S\$2,880		S\$2,550	
Keio Plaza Hotel	Standard	6D5N		5D4N		4D3N*	
Tour Packages**	Runner (Single)	S\$5,220		S\$4,770		S\$4,330	
	Runner (Twin)	S\$3,770		S\$3,550		S\$3,330	
	Companion (Twin)	S\$2,440		S\$2,220		S\$1,990	
Check-in Date#						Fri 28 Feb 2020*	
<i>*Default check-in date for 4D3N / #Latest check-in date is Fri 28 Feb 2020</i>							

## PERSONAL INFORMATION (Tokyo Marathon 2020)

Print or fill up every field in block letters (One form for each person/runner or companion)

Status	RUNNER* / COMPANION		
Family Name		Gender	
Given Name		Date of Birth	
Citizenship		Mobile (+ country code)	
Email Address			
Residential Address & Postal Code			
*Emergency Contact Person/Relationship		*Contact Person Mobile	
*Best Marathon Time & Place/Race & Year		*Is this your 6 <sup>th</sup> Star (WMM)?	YES / NO
*Expected Finish Time (Tokyo2020)		*Size of Tee Shirt (Japan)	
<b>Add-on items (Optional)</b>			
Limited-Edition Jacket @Sin\$145	YES / NO	How many jackets & sizes? (Jackets)	
Friendship Run @Sin\$45	YES / NO	How many slots? (Friendship Run)	
After Run Party# at Happo-En @Sin\$280	YES / NO	How many tickets? (After Run Party)	

\*Runners only #Included in the Runner's package

Initial\_\_\_\_\_

### **Additional Information for Runners\***

*(\*Required by the Tokyo Marathon organisers)*

<b>Have you taken part in a full marathon race?</b> <i>(Please circle one)</i>	<ul style="list-style-type: none"><li>• No</li><li>• 1-5 times</li><li>• 6-10 times</li><li>• 11-15 times</li><li>• 16 times or more</li></ul>
<b>What is your personal best time?</b> <i>(If this is your 1<sup>st</sup> full marathon, submit a 'nil' return)</i>	
<b>What is your best time recorded in the past 2 years?</b> <i>(If this is your 1<sup>st</sup> full marathon, submit a 'nil' return)</i>	
<b>Name and year of the marathon race you recorded your best time in the past 2 years</b> <i>(If this is your 1<sup>st</sup> full marathon, submit a 'nil' return)</i>	
<b>Any other Information (e.g. Medical conditions)</b>	

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## **Agreement to travel with Athletes' Journey LLP @ Tokyo Marathon 2020**

The purchase of the tour packages is an agreement with Athletes' Journey to be actively involved in the tour program, and be in communication with the leaders/hosts regularly on all important matters. As we are responsible for your attendance & well-being during the tour, any deviation from the tour (e.g. choosing to stay at another location besides the designated hotel, even if you have paid the tour package in full), is a breach of this agreement, and trust. The tour itinerary is designed to cater to both the needs of the group as well as for the individual, and there are ample opportunities for you to have your own time and space. We encourage you to interact and connect with the people in the group as we feel that the group dynamics will enrich your experience during this tour. We are committed to providing you with the best on-site service to ensure you have a wonderful and memorable time during the marathon week, and to enjoy this awesome race in Tokyo. And we ask that you do your part to contribute to the positive energy in the group as well, and that means being wholly immersed in the tour program.

**In addition, please be advised that the official logo and the photos of the Tokyo Marathon 2020 are strictly for use, for the promotion of the tour, with permission by the Tokyo Marathon Foundation, and you are not allowed to use or reprint them in any capacity or platform (be it personal or social).**

**If there is a breach of the agreement and/or trust, Athletes' Journey LLP reserves the right to cancel the tour packages & the race entries, without refund, and the client will bear the full cost of all additional expenses incurred in the booking of the tour packages.**

### **Declaration\* of Travel Insurance**

*(\*Please tick the relevant box and sign)*

<input type="checkbox"/>	Yes, I would like to purchase travel insurance that includes coverage for the insolvency of travel agencies. Please advise.
<input type="checkbox"/>	No, I do not intend to purchase travel insurance that includes coverage for the insolvency of travel agencies. I have my own travel insurance and will produce the documentation, if required

**Please acknowledge below if you are agreeable to the terms and conditions, be actively involved with the tour program, and make the necessary arrangements for your travel insurance:**

Full name of client	
Signature	
Date	

Thank you very much for filling up the application form/choice of package(s). We will send you the invoice/booking offer with the payment advice and terms and conditions.

@Athletes' Journey LLP