



REGISTRATION FORM**

EVENT	BANK OF AMERICA CHICAGO MARATHON 2024
DATE	SUNDAY 13 OCTOBER 2024

**Please be advised that this registration form is the initial application to join our tour for the Bank of America Chicago Marathon 2024, and does not indicate you have been offered the tour package with the guaranteed race entry.

Please read the terms and conditions carefully, and complete the registration form with your choice of tour package (*), and sign the agreement.

() The tour packages in this registration form are meant for single and twin share only.*

Be advised that the rooms at The Hotel Chicago Downtown are equipped with 2xDouble or 1xKing and there is no provision for extra beds if you intend to bring your family. Please note that any child above 6 years old is considered an adult fare.

As we have very limited race entries allocated to us, we will review all applications and will send the official invoice & booking offer to the successful applicants (#).

() Runners who are living in the neighboring countries or elsewhere, please check with the official International Tour Operators serving your country for the tour packages.*

For runners living in the USA, we regret that we will not be able to accept your application.

(#) Successful applicants must make the deposit of Sin\$800 (per runner) to have the race entry reserved exclusively for them. If the deposit is not paid within the timeline stated in the invoice, the booking will be cancelled. However, the race entry will be confirmed only with the full payment of the tour package.

We will inform all applicants of the outcome regardless whether you have been offered the tour packages or not. Applications that are not successful will be placed on the wait list, and we will inform you if there are any cancellations/withdrawals

Please return the completed form* (Pages 4,5 & 6) & choice of package(s) to:
discover@athletesjourney.sg

**Send it back in pdf format – please do not take a photo of it or in jpeg format.*

Terms and Conditions – Bank of America Chicago Marathon 2024

1) TOUR PACKAGES

Athletes' Journey is committed to offer goods & services of outstanding quality and tour descriptions of highest accuracy. Athletes' Journey reserves the right to amend tour packages as may become necessary in situations that are beyond its control, such as third-party amendments, currency fluctuations, increments in taxes and fuel surcharge, or others. In such cases Athletes' Journey will provide its clients with immediate updates on individual package components, itineraries, etc. Published and promotional package prices and verbal quotes are of indicative nature. Definite tour fares, goods and services provided are subject to written confirmation by Athletes' Journey.

2) RESERVATION AND BOOKING

Booking of a tour package is constituted by payment of a deposit of **Sin\$800** (per runner) of the quoted total fare. By paying a deposit the client agrees to be bound by the terms and conditions set forth herein. *If the client is not able to participate in the race/tour, please be advised that the race entry/tour package is not transferrable to the following year(s).*

Agreement to travel with Athletes' Journey LLP

The purchase of the tour packages is an agreement with Athletes' Journey to be actively involved in the tour program, and be in communication with the leaders/hosts regularly on all important matters. It is the responsibility of all participants to communicate directly with us, and not through another person. As we are responsible for your attendance & well-being during the tour, any deviation from the tour (for example, choosing to stay at another location besides the designated hotel, even if you have paid the tour package in full, or allowing unregistered guests to stay overnight in your room), is a breach of this agreement, and trust.

If there is a breach of the agreement and/or trust, Athletes' Journey LLP reserves the right to cancel the tour packages & the race entries, without refund, and the client will bear the full cost of all additional expenses incurred in the booking of the tour packages.

3) PAYMENT

Payments may be made by PayPal, credit card, bank transfer or cheque. Credit card fees and bank charges are to be paid for by the client. Receipt of full payment is required by the deadline stipulated in the customized quote and invoice. Receipt of a cheque or crediting of a bank transfer determines the date of payment. Late or incomplete payments may incur additional fees or result in the cancellation of booking under the conditions set forth in section 4.

4) CANCELLATIONS (#)

Cancellations of booking must be received and confirmed in writing (email). All payments (except the deposit) are refundable, subject to S\$100 admin fee, based on the following timeline:

(The deposit is non-refundable from 01 Feb 2024 onwards)

Before 01 Feb 2024: 100% refund (All payments minus the admin fee)

Between 01 Feb to 31 May 2024: 50% refund (All payments minus the deposit & admin fee)

After 31 May 2024: No refund

Cancellation policy may vary for customized tour packages that deviate from the standard package, such as personalized flight schedules and others. Exceptions to the cancellation policy are at the sole discretion of Athletes' Journey LLP

(#) Cancellation by the organisers

If the event has to be cancelled by the organisers, for whatever reason, Athletes' Journey will inform you as soon as the official announcement is made, and we will advise you further on the guidelines offered by the organisers with regard to the race entry and the tour package.

5) TRAVEL & MEDICAL INSURANCE

It is the client's responsibility to arrange an adequate travel & medical insurance coverage for the entire duration of travel. Athletes' Journey reserves the right to request from its clients corresponding insurance documentation at any time. Athletes' Journey recommends travel insurance with comprehensive coverage (e.g. not able to travel due to COVID, travel restrictions, medical reasons, and/or other emergency matters).

In addition to the standard coverage, please consider purchasing travel insurance to insure against the insolvency of the travel agency. If you would like to know the list of insurers who are able to provide that aspect of insurance, you can go to the Singapore Tourism Board website:

<https://www.stb.gov.sg/content/dam/stb/documents/industries/travel-agent/TInsurers-2.pdf>

6) TRAVEL DOCUMENTS

It is the client's sole responsibility to provide the necessary personal documents that are required for international travel. This includes an internationally recognized passport (valid for at least another six months after conclusion of the tour), as well as the necessary visas and/or re-entry permits where applicable. Athletes' Journey will be happy to assist with visa applications. However, Athletes' Journey is not responsible for the success of visa applications. Failure to produce valid personal travel documents may result in cancellation of the tour under the conditions set forth in section 4.

7) LIABILITY

a) Athletes' Journey acts as agent for the airlines, transport companies, hotels, race organizers and other principals of the tour packages and is not liable for changes made by suppliers but will render assistance where possible.

b) Athletes' Journey accepts no responsibility for any injury, damage, accident, loss, delay or irregularities that may be caused to the person or property where such occur as a result of circumstances beyond its control, including but not limited to mechanical breakdowns, strikes, action of third parties or foreign authorities, acts of God and natural disasters.

c) Athletes' Journey accepts no responsibility for situations or expenses where a client is deported or refused entry by immigration authorities on the tour for whatever reasons, including improper travel documents, quarantine, custom regulations, improper behaviour and possession of unlawful items or irregularities that may cause harm/damage to person or property.

d) Athletes' Journey accepts no responsibility for irregularities or delays that result out of a client's failure to follow reasonable instructions by hosts and tour guides, including but not limited to compliance with proposed meeting times and venues. Furthermore, Athletes' Journey accepts no responsibility for irregularities or delays that result out of wrong, erratic, or dishonest information provided by a client about him or herself or a particular situation.

8) DATA PRIVACY

Athletes' Journey will at no point disclose or share client information to third party other than those required for providing the goods and services of a specific tour package, such as the airline, the hotel, and the race organizer.

Name of Client: _____

CHICAGO MARATHON PACKAGES** (Please choose & tick)/Prices in Sin\$			
The Hotel Chicago Downtown (4*)	6D5N	5D4N	Room Type
Runner (Single Occupancy)	S\$4,680	S\$4,080	1xKing
Runner + Runner (Twin Share)	S\$6,360	S\$5,760	1xKing 2xDouble
Runner + Companion (Twin Share)	S\$4,980	S\$4,380	1xKing 2xDouble
Check-in Date (No later than Thursday 10 Oct 2024)		*Thursday 10 Oct 2024	
(Optional) Carbon Compensation @Sin\$225/person	Quantity		
(Optional) Chicago 5k – Self-Registration online	USD35+	Open to all	

Note: The minimum number of days/nights is 5D4N – customized packages can include extra days/nights beyond the tour packages on offer here. *The default check-in date for the 5D4N packages is Thu 10 Oct 2024.

****Marathon packages include:**

Guaranteed race entry & event tee (runner only), accommodation at The Hotel Chicago Downtown (including breakfast), river cruise, Marathon eve carbo-loading dinner, hotel and city taxes, on-site hosts to guide you during the marathon weekend, training & racing tips.

****Not included in the packages:**

Airfares, airport transfer, travel insurance, local transport, meals not stated in the package, personal expenses at the hotel, sightseeing tours, customized training program/advice.

General Information

- Booking of a tour package is constituted by payment of a deposit of Sin\$800 (for each runner) of the quoted total fare. By paying a deposit the client agrees to be bound by the terms and conditions (will be attached to the invoice/quotation)
- **Full/balance** payment to be made by **31 May 2024**
- Payments may be made by PayPal, credit card, bank transfer or cheque (Details will be given in the invoice/quotation)
- **Cancellations** of booking must be received and confirmed in writing (email). All payments are refundable, subject to **S\$100 admin fee**, based on the following timeline & conditions:
Before 01 Feb 2024: 100% refund (minus the admin fee)
Between 01 Feb to 31 May 2024: 50% refund (minus the deposit & admin fee)
After 31 May 2024: No refund

PERSONAL INFORMATION @AJ Tour to BOA Chicago Marathon 2024

This is a fillable pdf form (please type/print clearly)

Status	RUNNER* [] COMPANION# []	
Family Name		Gender
Given Name		Date of Birth
Citizenship		Passport Number
Mobile (+ Country Code)		*Tee Shirt Size (US)
Residential Address & Postal Code		
Email Address <i>(Please ensure that you have access to this email regularly)</i>		
*Emergency Contact Person		*Best Marathon Time (if any)
*Relationship		*Event & Date
*Mobile/Contact Number		*Expected Finish Time
*Medical Condition (if any)		*Occupation

**For Runners only*

#Companions – Please fill up all information (except for those needed for the runners)

Agreement with Athletes’ Journey LLP @ Bank of America Chicago Marathon 2024

The purchase of the tour packages is an agreement with Athletes’ Journey to be actively involved in the tour program, and be in communication with the leaders/hosts regularly on all important matters. As we are responsible for your attendance & well-being during the tour, any deviation from the tour (e.g. choosing to stay at another location besides the designated hotel, even if you have paid the tour package in full), is a breach of this agreement, and trust. The tour itinerary is designed to cater to both the needs of the group as well as for the individual, and there are ample opportunities for you to have your own time and space. We encourage you to interact and connect with the people in the group as we feel that the group dynamics will enrich your experience during this tour. We are committed to providing you with the best on-site service to ensure you have a wonderful and memorable time during the marathon week, and to enjoy this awesome race in Chicago. And we ask that you do your part to contribute to the positive energy in the group as well, and that means being wholly immersed in the tour program.

In addition, please be advised that the official logo and the photos of the Bank of America Chicago Marathon 2024 are strictly for use, for the promotion of the tour, with permission by the organizers of the Bank of America Chicago Marathon 2024, and you are not allowed to use or reprint them in any capacity or platform (be it personal or social).

If there is a breach of the agreement and/or trust, Athletes’ Journey LLP reserves the right to cancel the tour packages & the race entries, without refund, and the client will bear the full cost of all additional expenses incurred in the booking of the tour packages.

Declaration* of Travel Insurance

*(*Please tick the relevant box and sign)*

Yes, I would like to purchase travel insurance that includes coverage for the insolvency of travel agencies. Please advise.

No, I do not intend to purchase travel insurance that includes coverage for the insolvency of travel agencies. I have my own travel insurance and will produce the documentation, if required

Please acknowledge below if you are agreeable to the terms and conditions, be actively involved with the tour program, and make the necessary arrangements for your travel insurance:

Full name of client	
Signature	
Date	

Thank you very much for filling up the application form/choice of package(s). We will send you the invoice/booking offer with the payment advice and terms and conditions.

@Athletes’ Journey LLP